

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

**PAY AND ACCOUNTS OFFICE, HYDERABAD – Outsourcing of Office Subordinates
on contract basis through an Agency – Orders –Issued.**

FINANCE (ADMN.III) DEPARTMENT

G.O .Rt. No. 4161

Dated.25.10.2012.

Read the following:-

Letter No. 100/PAO/Admn/U.5/2012-2013/218 dated 03-09-2012. of
Pay and Accounts Officer, Hyderabad

In the letter read above, the Pay and Accounts Officer, Hyderabad has stated that his department is dealing with the pre-audit functions of around 1200 Drawing & Disbursing Officers in twin cities and around 40,000 bills per month on an average are received in (36) audit sections. The bills shall be disposed of within 3/5/7 days depending upon the nature of claims and rendering of monthly classified accounts to A.G., A.P. within the due date i.e., 10th of succeeding month.

2. The entire work is being looked after by (15) Asst. Pay and Accounts Officers, (6) Dy. Pay and Accounts Officers (2) Joint Pay and Accounts Officers (Gazetted Categories). For each officer one Office Subordinate is necessarily attached. Further each audit section requires services of one Office Subordinate to carry the records to the officers and hand over the passed / return bills to the Cheque Section / return counter. The Peshi Section of P.A.O. requires two Office Subordinates. Thus, the services of (62) Office Subordinates is exclusively required to run the day to day work in audit sections excluding non- audit sections where as the actual sanctioned strength of office subordinates is only (34) and that to reduced to (27) due to vacancies in that category.

3. In view of large number of vacancies in Office Sub-ordinate (Class.IV) category, it has become difficult to cope up with service oriented work and run day to day administration, especially in Records section, Filing, Funds, CPS, compilation and audit sections and there is every need to increase the cadre strength of Office Subordinates.

4. The Pay and Accounts Officer has now requested the Government to consider for engagement of Seven (7) Office Subordinates on outsourcing basis

5. After careful examination, Government hereby permit the Pay and Accounts Officer, Hyderabad to engage (7) Seven Office Subordinates on outsourcing basis subject to following the outsourcing guidelines issued by the Government from time to time scrupulously.

6. This order is issued with the concurrence of Fin (SMPC II) Department vide their U.O. Note No. 24565/655/A1/SMPC II/12 dated 03-10-2012.

**Dr. D.SAMBASIVA RAO
PRINCIPAL SECRETARY TO GOVERNMENT (FP)**

To

The Pay and Accounts Officer, Hyderabad.
Copy to : Finance (SMPC II) Department
SC/SF

//FORWARDED BY ORDER//

SECTION OFFICER